

Public Document Pack

24 January 2008

Dear Councillor

A meeting of the Executive will be held in the **Council Chamber, Civic Centre, Newcastle Road, Chester-le-Street, Co Durham, DH3 3UT on Monday 4th February 2008 at 3.00 pm**

Yours sincerely

A handwritten signature in black ink, appearing to read 'Roy Templeman', is written over a light grey rectangular background.

R TEMPLEMAN

Chief Executive

AGENDA:

1. Apologies for Absence
 2. Minutes of the Meeting held 7 January 2008 (Pages 1 - 8)
 3. Public Speaking
 4. To Receive Declarations of Interest
 5. Forward Plan and Work Programme (Pages 9 - 20)
 6. Executive Decision Tracker (Pages 21 - 30)
 7. Draft Employee Survey Results (Pages 31 - 36)
- Report Of Director of Corporate Services

8. Approval for Director of Corporate Service to exercise urgent powers for roof repair contract (Pages 37 - 40)
Report Of Director of Corporate Services
9. Sacriston Area Development Framework (Pages 41 - 52)
Report Of Acting Head of Regeneration
10. Referrals from the Overview and Scrutiny Panels
 - (i) Partnership and Efficiency
 - (ii) Regeneration and Housing
 - (iii) Leisure and Neighbourhood
11. Exclusion of Public and Press. To RESOLVE:
“That, in accordance with Regulation 21 (1) (b) of the Local Authorities (Executive Arrangements) (Access to Information) Regulations 2000, the public be excluded during the transaction of the following business because it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972.”
12. Land Matters (Pages 53 - 64)
Report Of Acting Head of Regeneration

THE DISTRICT COUNCIL OF CHESTER-LE-STREET

Report of the meeting of Executive held in the Council Chamber, Civic Centre, Newcastle Road, Chester-le-Street, Co Durham, DH3 3UT on Monday, 7 January 2008 at 3.00 pm

PRESENT:

Councillor L Ebbatson (Leader of the Council)

Councillor S A Henig, (Portfolio Holder for Resources and Value for Money)

Councillor C J Jukes, (Portfolio Holder for Regeneration and Strategic Planning)

Councillor S C L Westrip, (Portfolio Holder for Neighbourhood Services)

Officers: R Templeman (Chief Executive), T Galloway (Director of Development Services), C Potter (Head of Legal and Democratic Services), P Stephens (Acting Director of Community Services), I Herberson (Head of Corporate Finance), L Dawson (Acting Manager for Regeneration), J Lulic (Community Development Manager), J Elder (Risk and Financial Services Manager), A Stephenson (Executive Assistant), D Allinson (Democratic Services Assistant) and K Fletcher (Democratic Services Assistant)

111. APOLOGIES FOR ABSENCE

Apologies for absence were received on behalf of Councillors M Potts and S Barr.

The Leader advised that Karen Fletcher, Democratic Services Assistant would be leaving the authority this month to take up employment with Gateshead Council. The Leader, on behalf of the Executive thanked Karen for her work over the years and wished her well for the future.

112. MINUTES OF THE PREVIOUS MEETING

It was proposed and seconded that the minutes of the previous meeting be agreed.

RESOLVED: "That the minutes of the meeting held 3 December 2007, copies of which had previously been circulated to Members be agreed as a correct record."

The Leader proceeded to sign the minutes.

113. PUBLIC SPEAKING

There were no questions or representations received from members of the public.

114. TO RECEIVE DECLARATIONS OF INTEREST

There were no declarations of interest received from Members.

115. FORWARD PLAN AND WORK PROGRAMME

The Leader introduced the Forward Plan and Work Programme.

Members agreed that the report regarding the Sacriston Area Development Framework be deferred until the February meeting of the Executive and that reports for the Housing Strategy and the Review into Environmental Enforcement be deferred until the March meeting of the Executive.

It was also agreed that the report into the Demand Responsive Bus Services be removed from the Forward Plan but be incorporated into a report regarding Concessionary Travel Scheme at a later date.

RESOLVED: "That the Forward Plan and Work Programme be noted and updated accordingly."

116. EXECUTIVE DECISION TRACKER

Members considered the Decision Tracker and were updated on the progress on a number of developments including: Neighbourhood Management; Land Matters; and Communities Facilities Working Group.

The Community Development Manager updated the Executive with regard to the work of the Communities Facilities Working Group. He advised of consultations which had taken place and the proposed three stages for the review into Community Facilities. He advised of the Membership of the Working Group and confirmed it had now created terms of reference and a vision to take the review forward.

The Community Development Manager advised that it was the intention to present a final report to the Executive in May 2008 for the review of Community Facilities although there may be some implications due to local government review and also a change in council priorities.

The Director of Development Services referred to Neighbourhood Management and confirmed that the Council was now working closely with the communities in Waldrige Village to produce an action plan that will identify areas for improvement delivery.

The Leader advised of her concern regarding the time it had taken to reach the current stage and the Director of Development Services advised of problems with partners in helping to deliver the scheme. He also confirmed that the District Council were acting on areas of the Action Plan that it could take forward.

It was agreed that Item 9 be removed from the Decision Tracker and new progress dates were agreed for Items 13, 14, 15 and 16.

RESOLVED: "That the Decision Tracker be noted, amended and updated accordingly."

117. LEISURE OPTIONS REVIEW

Consideration was given to a report from the Director of Development Services regarding Phase 2 of the Leisure Options Review.

Copies of the report were tabled at the meeting.

The Director of Development Services referred to section 5 of the report and updated Members with regard to the background of the review and options appraisal of Leisure Services.

He confirmed that phase one of the review was completed however phase two had been delayed due to stock transfer and also local government review. He advised that it would be highly unlikely that phase two of the review would be completed and implemented before the April 2009 time frame when the Council is dissolved.

It was proposed and seconded that the recommendation to the report be agreed.

RESOLVED: "That in the light of Local Government restructuring and the proposed dissolution of Chester-le-Street District Council in April 2009, Members agreed not to progress Phase 2 of the Leisure Options Review."

118. CORPORATE GOVERNANCE FRAMEWORK

Consideration was given to a report from the Acting Head of Resources Directorate providing progress on the Action Plan to improve the Council's governance arrangements.

The Risk and Financial Services Manager confirmed that the Council had reviewed its current governance arrangements against the new CIPFA/SOLACE framework in October 2007 and that an action plan had been devised by the Corporate Governance Steering Group to address areas for improvement.

He also confirmed that a new draft code of governance had been developed and that a recent report to the Audit Committee included a recommendation of how to best produce the annual governance statement.

The Risk and Financial Services Manager suggested that further updates of the review of Corporate Governance Framework could be included within the Corporate Performance report. Members agreed to this.

It was proposed and seconded that the recommendations to the report be agreed.

RESOLVED:

- “1 That the progress on the Action Plan to ensure the Council meets the requirements of the new governance framework be noted.
- 2 That the Corporate Governance Steering Group be responsible for the on-going development, implementation and monitoring of the detailed action plan.
- 3 That further updates on the review of the Corporate Governance Framework be included in the quarterly Corporate Performance reports considered by the Executive.”

119. 2008/09 GENERAL FUND BUDGETARY PROJECTIONS

Consideration was given to a report from the Head of Corporate Finance to advise of the 2008/09 General Fund revenue budget projections and to seek views on potential growth areas and savings proposals.

The Head of Corporate Finance updated Members on the content of the report which included resources that would be available dependant upon the Council Tax rate set for 2008/09; areas of unavoidable growth; and the potential budget gap. He also highlighted the potential impact that the rise in utility charges could have on the budget.

The Head of Corporate Finance advised that managers had been requested to identify possible areas of savings, copies of which were circulated at the meeting and discussed.

It was confirmed that the Overview and Scrutiny Panels would consider the budgets within their remits and that a Special Meeting of the Executive would be held on 18 February 2008 to consider budget proposals.

The Leader highlighted the importance of open communication during the budget process.

It was proposed and seconded that the recommendations to the report be agreed.

RESOLVED:

- “1 That the provisional finance settlement as detailed in section 5 of the report be noted.
- 2 That the budget projections and available resources for next year as detailed in sections 6 and 7 of the report be noted.

- 3 That the savings identified in section 9.2 of the report were considered.
- 4 That a Special Meeting of the Executive be held on Monday 18 February 2008 to consider the budget.”

120. 2008/09 GENERAL FUND CAPITAL PROGRAMME

Consideration was given to a report from the Head of Corporate Finance to advise of the current capital programme commitments and the resources that are expected to be available to fund new schemes in 2008/09.

The Head of Corporate Finance advised that section 6 of the report detailed schemes which had been approved for the current year but remain unreleased.

He confirmed that a meeting of the Capital Working Group would be held during January to look at existing commitments and that managers would be given the opportunity to attend to discuss priorities for next year.

It was proposed and seconded that the recommendation to the report be agreed.

RESOLVED: “That the resources expected to be available to fund existing and new capital programme schemes were noted.”

121. REVIEW OF MEDIUM TERM FINANCIAL STRATEGY

Consideration was given to a report from the Head of Corporate Finance to update on the Medium Term Financial Strategy.

The Head of Corporate Services introduced the report and advised that the updated Medium Term Financial Strategy incorporated the effect of the 2006/07 outturn, the provisional 2008/09, 2009/10 and 2010/11 settlements and the impact of housing stock transfer.

It was proposed and seconded that the recommendation to the report be agreed.

RESOLVED: “That the updated Medium Term Financial Strategy be approved.”

122. SACRISTON AREA DEVELOPMENT FRAMEWORK

RESOLVED: “This item be deferred until the February meeting of the Executive.”

123. REFERRALS FROM THE OVERVIEW AND SCRUTINY PANELS

There were no referrals from the Overview and Scrutiny Panels.

124. EXCLUSION OF PUBLIC AND PRESS. TO RESOLVE:

RESOLVED: "That in accordance with Regulation 21(1)(b) of the Local Authorities (Executive Arrangements)(Access to Information) Regulations 2000, the public and press be excluded during the transaction of the following business because it involves the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and 5 of Part 1 of Schedule 12A to the Local Government Act 1972."

125. REGENERATION QUARTERLY REPORT

Consideration was given to a report from the Acting Head of Regeneration providing details of progress in delivery of the regeneration strategy from 1 October 2007 to 31 December 2007.

The Acting Head of Regeneration updated Members on a number of achievements during the last quarter.

Revised plans for the Heart of the Village Pelton Fell were circulated at the meeting for information, however, the Acting Head of Regeneration advised that they had not been considered by the Neighbourhood Regeneration Partnership.

The Acting Head of Regeneration made reference to the consultation process for the Tourism Strategy and Action Plan which would end in January and advised of the intention to present the Strategy to the March meeting of the Executive.

It was proposed and seconded that the recommendation to the report be agreed.

RESOLVED: "That progress on the regeneration projects as set out in the Regeneration Projects Quarterly Report, as set out in Appendix 1 (capital projects) and Appendix 2 (regeneration strategy) be noted."

126. DRURY HOUSES

Consideration was given to a report from the Acting Director of Community Services to inform the Executive of issues related to Drury Houses within the District.

The Acting Director of Community Services updated Members on the background of Drury houses and the current position statement of houses within the District.

Discussion took place on how best to notify tenants and owner/occupiers of the potential problems to their properties. It was also highlighted that the

Council need to be able to provide clear answers and details of support that is available to tenants and owner/occupiers.

It was proposed and seconded that the recommendations to the report be noted.

RESOLVED:

- “1 That the contents of the report be noted.
- 2 That appropriate steps be taken to discuss with home owners and tenants the findings of reports in relation to potential remedial action that may be needed.”

127. WRITE-OFF OF IRRECOVERABLE DEBT

Consideration was given to a report from the Head of Corporate Finance seeking approval to write-off irrecoverable debts.

The Head of Corporate Finance advised that all possible action had been taken in attempt to recover the debts and confirmed that the write-off of the debts would have no impact on revenue budgets.

It was proposed and seconded that the recommendations to the report be agreed.

RESOLVED:

- “1 That the write-off of the debts detailed in section 5.3 of the report be authorised.
- 2 That it be noted that the NDR bad debts of £21,568.37 be charged to the non-domestic rating pool and £19,357.43 be written off against the provision of bad debts.”

The meeting terminated at 4.55 pm

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Chester-le-Street
District Council

Executive Forward Plan and Work Programme



February 2008

About this document

Chester-le-Street District council is committed to continuous improvement. We want to make sure that we engage people in the decisions we make wherever we can. We want to let people know what decisions we are going to make and when.

The council's Executive, which is made up of the Leader and five Executive Members have powers to make certain decisions on behalf of the council. This document aims to go further than what the law requires us to do and let people know as far in advance what decisions the Executive is to make on the councils behalf. Where possible and in relation to what are called key decisions, it will let you know how you can make representations and who they can be made to. This document will be published every month at the Civic Centre and on the council's website at www.chester-le-street.gov.uk.

This document is in two parts:

Part One: Chester-le-Street District Council's formal Executive Forward Plan

Part Two: the Executive's Decision Work Programme for the next year

Part One

The Executive Forward Plan is a statutory document which the council must produce every month covering a four month period. It is published fourteen days before it comes into effect. This is the first day of each month. It includes:

- a list of all 'key decisions' the councils will make on the council's behalf;
- details of the nature of the decision;
- details of the decision taker, which in the councils case is normally the council's Executive;
- when the decision is to be made;
- who are the principal consultees and the means by which consultations will be undertaken;
- a list of documents to be considered by the decision maker; and
- details of how and by when representations can be made.

What are 'key decisions'?

'Key decisions' are defined as executive decisions which are:-

- decisions likely to result in the District Council incurring expenditure which is, or the making of savings which are, significant, having regard to the District Council's budget for the service or function to which the decision relates, or
- significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Council

Part Two

The Executive's work programme is not a statutory document which the council must produce. It is advance notice of all other important decisions the Executive will take either on behalf of the council or in making recommendations to the council. It includes:

- a list of the non 'key decisions the councils will make;
- details of the nature of the decision;
- details of the decision taker, which in the council's case is normally the council's Executive as a group;
- when the decision is to be made;
- who are the principal consultees and the means by which consultations will be undertaken;
- a list of documents to be considered by the decision maker; and
- details of how and by when representations can be made.

Who are the Executive?

The Executive is made up of the Leader of the Council and five other Executive Members as follows:

Cllr. Linda Ebbatson	Tel: 0191 387 2090
Leader of the Council with responsibility for Human Resources, Equalities, and Young People	E-Mail: lindaebbatson@chester-le-street.gov.uk
Cllr. Simon Henig	Tel: 0191 387 2090
Deputy Leader and Resources and Value for Money Portfolio Holder	E-Mail: simon.henig@sunderland.ac.uk
Cllr. Chris Jukes	Tel: 0191 389 1136
Regeneration and Strategy Planning Portfolio Holder	E-Mail: chris.jukes1@btopenworld.com
Cllr. Maureen Potts	Tel: 0191 370 0828
Health and Wellbeing Portfolio Holder	E-Mail: maureenpotts@aol.com
Cllr Simon Westrip	Tel: 0191 387 3512
Neighbourhood Services Portfolio Holder	E-Mail: simon.westrip@bigfoot.com
Cllr Steve Barr	Tel:0191 388 9907
Community Engagement and Partnerships Portfolio Holder	E-Mail: steve@link1970.fsnet.co.uk

How do I find out when the Executive is meeting?

Information about the time and venue for a particular meeting of the Executive may be obtained from the agenda available from the Reception Desk at the Civic Centre, from the District Council's website or from the Executive Assistant. Public Speaking is allowed at Executive meetings so long as you comply with the council's procedures. To find out more contact Democratic Services.

How do I contact Members of the Executive or the Council Chief Officers?

Contact details for Members of the Executive and for the Council's Chief Officers are set out in this Forward Plan.

If you have any queries about the Forward Plan, please contact the Executive Assistant at the Civic Centre on 0191 387 2010 or e-mail the Executive Assistant at: amandastephenon@chester-le-street.gov.uk.



Chester-le-Street
District Council

Part One: Executive Forward Plan



February 2008



Executive Forward Plan

Summary of Key Decision	Decision Taker and Documents to be considered	Decision Date	Contact Officer	Consulted Parties and means of consultation	How to make representations and when by (If making representations in writing, please address them to the Director/Manager named at: Civic Centre, Newcastle Road, Chester-le-Street, DH3 3UT)
Review of the Community Partnerships Report from Partnership and Efficiency Overview and Scrutiny Panel	Executive	Revised date March 2008	Nigel Cummings	OSMB Relevant Executive Members Key Stakeholders & Partners	In writing or by telephone to the Scrutiny Officer or by email to nigelcummings@chester-le-street.gov.uk
Irrecoverable Housing Debt Quarterly Report	Executive	March 2008	Paul Stephens 0191 3872494	Director of Resources Income Management Team Leader	In writing or by telephone to Paul Stephens Acting Director of Community Services or by email to paulstephens@chester-le-street.gov.uk



Chester-le-Street
District Council

Part Two: Executive Work Programme



February 2008



Executive Work Programme

Summary of Non Key Decision	Decision Taker and Documents to be considered	Decision Date	Contact Officer	Consulted Parties and means of consultation	How to make representations and when by (If making representations in writing, please address them to the Director/Manager named at: Civic Centre, Newcastle Road, Chester-le-Street, DH3 3UT)
Sacrison Area Development Framework	Executive	Revised date February 2008	Leila Dawson 0191 3872233	Relevant Executive member Corporate Management Team	In writing or by telephone to the Acting Head of Regeneration or by email to leiladawson@chester-le-street.gov.uk
Employee Survey Results	Executive	Revised date February 2008	Ian Forster 0191 3872130	Corporate Management Team Portfolio Holder Employees Trade Unions	In writing or by telephone to the Director of Corporate Affairs or by email to ianforster@chester-le-street.gov.uk

Summary of Non Key Decision	Decision Taker and Documents to be considered	Decision Date	Contact Officer	Consulted Parties and means of consultation	How to make representations and when by (If making representations in writing, please address them to the Director/Manager named at: Civic Centre, Newcastle Road, Chester-le-Street, DH3 3UT)
2008/9 Budget and Capital Programme	Executive	February 2008 (Meeting on 18 th February)	Ian Herberson 0191 3872343	Corporate Management Team OSPs	In writing or by telephone, to the Head of Corporate Finance or by email to ianherberson@chester-le-street.gov.uk
Land Matters	Executive	February 2008	Leila Dawson 0191 3872233	Portfolio Holder Corporate Management Team	In writing or by telephone to the Acting Head of Regeneration or by email to leiladawson@chester-le-street.gov.uk
Housing Strategy	Executive	Revised date March 2008	Leila Dawson 0191 3872233	Relevant Executive Members Corporate Management Team	In writing or by telephone to the Acting Head of Regeneration or by email to leiladawson@chester-le-street.gov.uk

Summary of Non Key Decision	Decision Taker and Documents to be considered	Decision Date	Contact Officer	Consulted Parties and means of consultation	How to make representations and when by (If making representations in writing, please address them to the Director/Manager named at: Civic Centre, Newcastle Road, Chester-le-Street, DH3 3UT)
Review into Environmental Enforcement in relation to the Clean Neighbourhoods and Environments Act 2005 - Cost Benefit Analysis Report	Executive	Revised date March 2008	Tony Galloway 0191 3872100	Portfolio Holder, Corporate Management Team	By phone, or in writing to the Director of Development Services or by email to Tonygalloway@chester-le-street.gov.uk
Empty Property Strategy	Executive	Revised date March 2008	Tony Galloway 0191 3872100	Corporate Management Team Portfolio Holder Executive Members	By phone, or in writing to the Director of Development Services or by email to Tonygalloway@chester-le-street.gov.uk
Contaminated Land Strategy	Executive	Revised date March 2008	Tony Galloway 0191 3872100	Corporate Management Team Portfolio Holder Executive Members	By phone, or in writing to the Director of Development Services or by email to Tonygalloway@chester-le-street.gov.uk

Summary of Non Key Decision	Decision Taker and Documents to be considered	Decision Date	Contact Officer	Consulted Parties and means of consultation	How to make representations and when by (If making representations in writing, please address them to the Director/Manager named at: Civic Centre, Newcastle Road, Chester-le-Street, DH3 3UT)
Corporate Performance April to December 2007	Executive Corporate Performance Report and covering report	March 2008	Ian Forster 0191 3872130	Relevant Executive Members Corporate Management Team Internal consultation	In writing or by telephone to the Assistant Chief Executive or by email to ianforster@chester-le-street.gov.uk
Bad Debt report Quarterly Report	Executive	April 2008	Ian Herberson 0191 3872343	Head of Revenue and Benefits Accountancy Manager Internal Auditor	In writing or by telephone, to the Head of Corporate Finance or by email to ianherberson@chester-le-street.gov.uk
Regeneration Quarterly Report	Executive	April 2008	Leila Dawson 0191 3872233	Relevant Executive Members Corporate Management Team	In writing or by telephone to the Acting Head of Regeneration or by email to leiladawson@chester-le-street.gov.uk

Summary of Non Key Decision	Decision Taker and Documents to be considered	Decision Date	Contact Officer	Consulted Parties and means of consultation	How to make representations and when by (If making representations in writing, please address them to the Director/Manager named at: Civic Centre, Newcastle Road, Chester-le-Street, DH3 3UT)
Communities Facilities Working Group	Executive	May 2008	Jorge Lulic 0191 387 2232	Relevant Executive Members Corporate Management Team	In writing or by telephone to the Community Development Manager or by email to jorgelulic@chester-le-street.gov.uk
Corporate Performance Report April 2007 to March 2008	Executive Corporate Performance and covering report	June 2008	Ian Forster 0191 3872130	Relevant Executive Members Corporate Management Team Internal consultation e-mail	In writing or by telephone to the Assistant Chief Executive or by email to ianforster@chester-le-street.gov.uk
Enforcement Policy	Executive	June 2008	Tony Galloway 0191 3872100	Portfolio Holders, Corporate Management Team	By phone, or in writing to the Director of Development Services or by email to Tonygalloway@chester-le-street.gov.uk

Summary of Non Key Decision	Decision Taker and Documents to be considered	Decision Date	Contact Officer	Consulted Parties and means of consultation	How to make representations and when by (If making representations in writing, please address them to the Director/Manager named at: Civic Centre, Newcastle Road, Chester-le-Street, DH3 3UT)
Regeneration Quarterly Report	Executive	July 2008	Leila Dawson 0191 3872233	Relevant Executive Members Corporate Management Team	In writing or by telephone to the Acting Head of Regeneration or by email to leiladawson@chester-le-street.gov.uk
Review of Industrial/Business Sites Findings of Overview and Scrutiny Ad Hoc Panel	Executive	February 2009	Leila Dawson 0191 3872233	Relevant Executive Members Corporate Management Team Ad-hoc scrutiny panel on industrial estates Industrial Estate tenants	In writing or by telephone to the Acting Head of Regeneration or by email to leiladawson@chester-le-street.gov.uk



EXECUTIVE DECISION TRACKER

	<u>Date of decision</u>	<u>Decision</u>	<u>Progress/ Key Date</u>	<u>Status</u>	<u>Comments</u>	<u>Officer Lead</u>
1	4 July 2005	<p><u>Poets Estate, Pelton Fell – Environmental Improvement Strategy (EIS)</u></p> <ul style="list-style-type: none"> ▪ The EIS for the Poets Estate with the exception of the demolition and refurbishment of Area 4 were endorsed ▪ Agreed with the principle of prioritising investment from the Capital Programme to support the implementation of the EIS for the Poets Estate ▪ The scale of that investment will be subjected to a Full Council report that will consider the needs of the local community against the availability of resources and other Council investment priorities ▪ The site of the existing Village Hall is declared surplus to requirements and the Regeneration Manager is authorised to prepare development options for the site. 	Included within quarterly regeneration report, April 2008.	Ongoing	Work started on site on 26 th February and is nearing completion.	Leila Dawson

	<u>Date of decision</u>	<u>Decision</u>	<u>Progress/ Key Date</u>	<u>Status</u>	<u>Comments</u>	<u>Officer Lead</u>
2	4 July 2005	<p><u>Pelton Fell Neighbourhood Regeneration Partnership</u></p> <ul style="list-style-type: none"> ▪ The Integrated Regeneration Strategy for Pelton Fell as summarised in Annex A is endorsed with the addition of physical and emotional well being included in statements of health ▪ The creation of a Pelton Fell Neighbourhood Regeneration Partnership is agreed with the provision that the interests of the whole District are protected ▪ Agreed that Council funds are used to support the appointment of a Project Co-ordinator for the Pelton Fell Neighbourhood Regeneration Partnership as described in the report 	Included within quarterly regeneration report, April 2008.	On target	<p>Key future milestones:</p> <p>Phase 1 new build: ongoing.</p> <p>Scheme complete: 2009.</p>	Leila Dawson
3	5 September 2005	<p><u>Neighbourhood Management</u></p> <ul style="list-style-type: none"> ▪ Street clean card and in your ward profile rolled out a week beginning 12 March 2007. ▪ Pride in our neighbourhoods information leaflet to be distributed in June 2007. ▪ Formal evaluation to take place on first two phases. ▪ The Council is working closely with the communities in Waldrige Village to produce an action plan that will identify areas for improvement delivery. ▪ Executive Members agreed to visit Waldrige Village. 	New date required.	Progressing	<p>September 2007 Update:</p> <p>Review of Ward profiles to be undertaken.</p> <p>Key milestones for the project not agreed as yet.</p>	Tony Galloway

	<u>Date of decision</u>	<u>Decision</u>	<u>Progress/ Key Date</u>	<u>Status</u>	<u>Comments</u>	<u>Officer Lead</u>
4	6 February 2006	<p><u>Development Framework Principles for the Heart of Pelton Fell</u></p> <ul style="list-style-type: none"> ▪ That the Executive confirm the support given to the Pelton Fell Community Association to date and the principle of them seeking to establish the community facility, but it be recognised that the Council is unable to commit to any additional funding and that in order for them to move forward they be required to produce a sustainable business plan which is viable. ▪ That the Officers report back with advice on supplementary planning policy to secure the long-term protection of the Pelton Fell Village Heart. ▪ Agreement subject to business plan, to support the Pelton Fell Community Group requests as agreed. ▪ Negotiations to take place for the purchase and disposal of land. Report back to Executive prior to any acquisition. ▪ A written report was received at the August 2007 Executive. It was agreed the Head of Regeneration be authorised to commission a detailed public consultation process on the development framework principles in August and September 2007. ▪ The option of a refurbishment / conversion of the existing village hall at Pelton Fell, as a new community facility was agreed. ▪ The Acting Head of Regeneration was authorised to pursue, with landowners, a joint disposal of the land at the village heart at Sacriston. ▪ It was agreed that £350,000 from the SHIP resources be put towards the heart of the village at Pelton Fell (including the community resource centre) and an additional £150,000 on environmental improvements at Sacriston, on the proviso that completion of the refurbishment of the Village Hall, takes place within 12 months. ▪ The revised plans for the Heart of the Village, Pelton Fell will be presented to the people of Pelton Fell for consultation. 	New date required.	Progressing	Negotiations under way with landowners and prospective interested parties in the village.	Leila Dawson
	3 December 2007					
11	January 2008	Version 1	3			

	<u>Date of decision</u>	<u>Decision</u>	<u>Progress/ Key Date</u>	<u>Status</u>	<u>Comments</u>	<u>Officer Lead</u>
5	5 November 2007	<p><u>Procurement Strategy Action Plan</u></p> <ul style="list-style-type: none"> To be included in the Quarterly Corporate Performance Report. 	March 2008	Ongoing		Linda Chambers/Ian Forster
6	5 June 2006	<p><u>Regeneration of Priority Villages using Single Housing Investment Programme Round Two (SHIP 2) and other opportunities</u></p> <ul style="list-style-type: none"> Framework of activities to be undertaken and regular reports be brought back to Executive as part of the Quarterly Regeneration Projects board Monitoring via the quarterly Regeneration Report, cross referenced with work of the Capital Programme Working Group and the Director of Resources Financial Monitoring Reports A strategic bid for regeneration is worked on with the Durham Coalfields Housing Renewal Programme and an Area Development Framework is considered as a priority Update provided in quarterly regeneration report in April 2007 and progress noted. 	Included within quarterly regeneration report, April 2008.	Ongoing	July 2007 update: Update included in the quarterly regeneration report.	Leila Dawson
7	3 July 2006	<p><u>Single Housing Investment Programme (SHIP 1)</u></p> <ul style="list-style-type: none"> Environmental improvements to be carried out at Front Street, Grange Villa and traffic calming measures be incorporated Appointment of a Community Regeneration Officer agreed. Agreed that the space next to the chapel between Stone Row and Pine Street to provide top quality open space and a play area for younger children is agreed. 	<p>Scheme now complete.</p> <p>Included within quarterly regeneration report, April 2008.</p>	Ongoing	July 2007 update: Update included in the quarterly regeneration report.	Leila Dawson

	<u>Date of decision</u>	<u>Decision</u>	<u>Progress/ Key Date</u>	<u>Status</u>	<u>Comments</u>	<u>Officer Lead</u>
8	3 October 2006 7 January 2008	<p><u>Medium Term Financial Strategy</u></p> <ul style="list-style-type: none"> ▪ Monitoring reports to be included on the Forward Plan ▪ Agreement strategy to be reviewed twice a year although recognised that this may need to be more frequent during the housing transfer. ▪ Agreement that only amended sections will be considered by Executive in the future. Key financial issues to remain part of the report. <p>▪ The updated Medium Term Financial Strategy was approved.</p>	<p>New date required.</p> <p>To include Surplus Land Proposals.</p>	Progressing	Report submitted to March 2007 Executive.	Ian Herbertson

	<u>Date of decision</u>	<u>Decision</u>	<u>Progress/ Key Date</u>	<u>Status</u>	<u>Comments</u>	<u>Officer Lead</u>
9	2 April 2007 1 October 2007 3 December 2007	<u>Communities for Health Programme</u> <ul style="list-style-type: none"> ▪ Action plan to be devised to indicate time scales and outcomes ▪ Press release to be drafted regarding the launch of the programme. ▪ A written report was submitted to the August 2007 Executive. Members gave their approval 'in principle' to the Commissioning proposal. ▪ Delegated authority was granted to Councillor Westrip and the Director of Development Services to agree the commissioning of the work referred to within the report and action plan with the successful bidder, subject to it being within budget. ▪ A SMART Action Plan to be created for the work to be carried out and be brought back to the Executive for information via the Decision Tracker. ▪ It was agreed the Action Plan/Work Programme should be circulated to Members. Delegated authority was granted to the Portfolio Holder for Neighbourhood Services to agree the Action Plan/Work Programme. 	New date required.	Ongoing	Report submitted to August 2007 Executive.	Tony Galloway

	<u>Date of decision</u>	<u>Decision</u>	<u>Progress/ Key Date</u>	<u>Status</u>	<u>Comments</u>	<u>Officer Lead</u>
10	2 April 2007	<p><u>Review of Industrial/Business Sites (findings of Overview and Scrutiny Ad Hoc Panel)</u></p> <ul style="list-style-type: none"> ▪ Further investigations to be conducted into the future of employment site provision. Dependent on this data and alternative site provision, including the Sacriston workshops, consideration be given to disposing of the industrial estates portfolio with generated receipts being recycled into future employment site provision. ▪ The Management and Maintenance Plan was noted and further actions to be taken were approved. ▪ Further report into the Councils Industrial Portfolio will be considered once the LDF Core Strategy, identifying potential alternative employment sites, has been adopted and approved. 	Report to February 2009 Executive	Ongoing	Report submitted to September 2007 Executive.	Leila Dawson
	3 September 2007					

	<u>Date of decision</u>	<u>Decision</u>	<u>Progress/ Key Date</u>	<u>Status</u>	<u>Comments</u>	<u>Officer Lead</u>
11	4 June 2007	<p><u>Review of Community facilities</u></p> <ul style="list-style-type: none"> ▪ The Head of Regeneration was authorised to lead the review of community facilities in the District ▪ Discussions are currently underway with Legal and Financial consultants with regards to communal rooms in the context of the LSVT. 	New date required March 2008?	Ongoing	Ongoing	Leila Dawson
	1 October 2007	<ul style="list-style-type: none"> ▪ The Head of Regeneration was authorised to identify any early wins that can be brought forward for consideration by the Executive that can contribute to the agreed vision for community facilities within the Council's existing policy and funding framework and reported back to the Executive in December 2007. ▪ The Head of Regeneration was authorised to continue with the further progress in developing a strategic approach and action plan for community facilities, as outlined in Section 5 of the report. ▪ The wider stakeholder consultation was deferred until further investigation work on community facilities had been undertaken. 				
	3 December 2007	<ul style="list-style-type: none"> ▪ The Council will open discussions with the Enterprise Agency about MILE House, with a view to extend the lease on existing terms. The Leader and Chief Executive were granted delegated authority to resolve this matter. A verbal report will be provided to the Executive once a resolution has been identified. ▪ The Executive re-iterated their support for the principle of transfer of the asset, the Pelton Fell community resource centre, and provide support on how to manage resources through the Council's Community Development Team. ▪ That it be recommended to Council that the Council open discussions with the CVS about Bullion Hall, with a view to extend the lease on existing terms. Delegated authority for resolving this matter was granted to the Chief Executive and Portfolio Holder for Regeneration and Strategic Planning. A verbal report will be provided to the Executive once a resolution has been identified. 				

	<u>Date of decision</u>	<u>Decision</u>	<u>Progress/ Key Date</u>	<u>Status</u>	<u>Comments</u>	<u>Officer Lead</u>
12	4 June 2007	<p><u>Report into the review into Leisure Services for Young People</u></p> <p><u>Outcomes requiring action:</u></p> <ul style="list-style-type: none"> ▪ Portfolio holder for community engagement and partnership working investigate greater partnership working. 	February 2008 Executive	Ongoing	A detailed report on progress will be reported to the February Executive	Ian Forster/Chris Potter/Nigel Cummings
13	4 June 2007	<p><u>Report into the review of Clean Neighbourhoods and Environment Act 2005</u></p> <p><u>Outcomes requiring action:</u></p> <ul style="list-style-type: none"> ▪ Cost benefit analysis of the recommendations to the report to be undertaken 	March 2008	Ongoing	Report to be submitted to September Executive	Tony Galloway
14	6 August 2007	<p><u>Review into public toilet provision in Town Centre - Report from Regeneration and Housing Overview and Scrutiny Panel</u></p> <ul style="list-style-type: none"> ▪ Further investigation is to be carried out into the viability of a community toilet scheme or similar innovative approach within Chester-le-Street town centre to increase current public toilet provision. 	Update February 2008 Executive	Ongoing	Further investigations to be carried out.	Leila Dawson

	<u>Date of decision</u>	<u>Decision</u>	<u>Progress/ Key Date</u>	<u>Status</u>	<u>Comments</u>	<u>Officer Lead</u>
15	6 August 2007	<p><u>Sacriston Area Development Framework</u></p> <ul style="list-style-type: none"> A written report was submitted to the August 2007 Executive. The Area Development Framework for Sacriston was approved as the basis for future regeneration of Sacriston. The Head of Regeneration was authorised to progress the regeneration of Sacriston through developing a detailed action plan for the delivery of the priority proposals identified within the report. 	February 2008 Executive	Ongoing	Action plan has been drafted.	Leila Dawson
16	1 October 2007	<p><u>Updates Community Resource Centre at Sacriston</u></p> <ul style="list-style-type: none"> Regular updates to be given to Executive on the progress on the Community Resource Centre 	Verbal update February 2008 Executive	Ongoing		Tony Galloway
17	1 October 2007	<p><u>Corporate Governance Framework Action Plan</u></p> <ul style="list-style-type: none"> Regular updates to be given to Executive on the progress of the Corporate Governance Framework action plan 	New date required	Ongoing		Ian Forster
18	13 December 2007	<p><u>Update of the Communities Facilities Working Group</u></p> <ul style="list-style-type: none"> Consultations have taken place and there will be three stages for the review into Community Facilities. Terms of reference have been created for the Communities Facilities Working Group. 	Report to be submitted May 2008 Executive.	Ongoing		Jorge Lulic



Chester-le-Street
District Council

REPORT TO: Executive
DATE OF MEETING: 4th February 2008
REPORT OF: Director of Corporate Services
SUBJECT: Draft Employee Survey Results
ITEM NUMBER: 7

1 PURPOSE AND SUMMARY

- 1.1 The purpose of this report is to advise Members of the draft results of the employee survey. The Council conducted an employee survey at the end of last year. A draft report has only recently been received. The headline results show a general improvement in employee satisfaction. The next step is to receive the final report and produce a detailed analysis with a view to reporting this back to the Executive and reviewing the employee action plan
- 1.2 Members are recommended to:
1. Note the headline results of the survey
 2. Agree to a detailed analysis of the Final Report once received.
 3. Agree to a further report to be provided to Executive once this has been achieved

2. CONSULTATION

- 2.1 The draft results have been discussed at Extended Corporate Management Team.
- 2.2 No other consultations were considered necessary at this stage including external consultations or engagement.

3. CORPORATE PLAN AND PRIORITIES

- 3.1 The proposals are not considered to be contrary to any corporate plan priority or proposal.

4. IMPLICATIONS

4.1 Financial implications and value for money

It is not considered that there are any financial or value for money issues arising out of this report. Work on detailed analysis will be undertaken within existing budgets.

4.2 Legal

There are considered to be no direct legal issues of significance arising out of this report.

4.3 Personnel

The report clearly has Human Resource implications but the headline indicators generally show a positive trend in what employees feel about working at the council.

4.4 Other Services

There are no specific issues for individual services at this stage.

4.5 Diversity

It is not considered that this report raises any significant equality issues at this stage in the survey results analysis.

4.6 Risk

It is not felt that there are any significant risks resulting from recommendations within the report

4.7 Crime and Disorder

There are no crime and disorder issues of relevance to a decision on the report.

4.8 Data Quality

Every care has been taken in the development of this report to ensure that the information and data used in its preparation and the appendices attached are accurate, timely, consistent and comprehensive. The Council's Data Quality Policy has been complied with in producing this report.

4.9 Other Implications

The report does not relate to a key decision. It is considered that the information can be communicated to employees once a full analysis has been undertaken.

5. **BACKGROUND, POSITION STATEMENT AND OPTION APPRAISAL**

5.1 The council re-commissioned its annual employee survey during last year and a draft report has just recently been received which includes headline results. Capita People Development Survey Unit carried out the work on the council's behalf. A final report is expected shortly. It has not been possible yet to undertake a full analysis of the results to assist the review of the Employee Survey action plan. This cannot be achieved until the formal report is received. It is suggested that this detailed analysis and action plan review is undertaken once the detailed report is received.

5.2 It is considered that there remains value in reporting the headline information to Members at this stage. Results are generally positive and reflect positive changes in the health of the organisation. A summary of the top 15 key indicators is attached in Appendix 1. The key positives to be drawn from this in comparison to last year's survey are:

- more staff feel the council is managed well;
- more staff are aware of the council's vision and objectives
- more staff feel senior officers have a clear vision;
- more staff are satisfied with their roles and responsibilities;
- more staff have had a PDP in the last 12 months;
- more staff feel the council communicates well with them;
- more staff are satisfied with training and development; and
- less staff feel more needs to be done to equip staff for change.

5.3 There are some negative comparisons with last year including more staff wanting to leave the organisation, more feeling harassed or bullied and more feeling unduly pressured. Capita do not feel that these negative results are statistically significant.

6. **RECOMMENDATIONS**

6.1 Members are recommended to:

1. Note the headline results of the survey
2. Agree to a detailed analysis of the Final Report once received.
3. Agree that a further report be provided to Executive once this has been achieved

7. **BACKGROUND PAPERS / DOCUMENTS REFERRED**

7.1 Employee Survey Draft Report January 2008

Ian Forster
Director of Corporate Services
24th January 2008
Version 1.0

Ian Forster Tel 0191 3872130 e mail IanForster@chester-le-street.gov.uk



Chester-le-Street
District Council

**Appendix 1
Employee Survey Key Indicators**

This shows year on year comparisons for key indicators in the survey detailing whether any improvements or deteriorations are statistically significant.

Question	2007 positive %	2006 positive %	Difference +/-	Statistically significant
Change within the Council is managed well	72%	50%	+22%	Yes
Overall, the organisation is a good place to work	83%	78%	+5%	No
My motivation at work is generally high	89%	84%	+5%	No
I am aware of the Council's vision and objectives	94%	79%	+15%	Yes
I feel the Chief Executive and the Chief Officers have a clear vision of where the Council is going	86%	70%	+16%	Yes
I am satisfied with my current role and level of responsibility	77%	65%	+12%	Yes
My manager/supervisor keeps me informed about things I should know about	75%	71%	+4%	No
My line manager has given me a PDP performance appraisal in the last 12 months	85%	56%	+29%	Yes
I am fairly paid for the work I do	59%	53%	+6%	Yes
At present do you feel unduly pressured due to work?	74%	72%	+2%	No
Are you currently being harassed or bullied at work?	5%	4%	+1%	No
I feel the Council communicates well with employees	76%	56%	+20%	Yes
I am satisfied with my current level of training and development	61%	52%	+9%	Yes
Are you actively seeking to leave the employment of the Council?	27%	23%	+4%	No
More could be done to help employee prepare for and cope with change	70%	81%	-11%	Yes

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Chester-le-Street
District Council

Report to: Executive

Date of Meeting: 4 February 2008

Report from: Director of Corporate Services

Title of Report: Approval for Director of Corporate Services to exercise urgent powers for roof repair contract.

Agenda Item Number:

1. PURPOSE AND SUMMARY

- 1.1 The purpose of the report is to seek endorsement by the Executive for the exercising of urgent business powers, granted to the Director of Corporate Services to enter into contract with the approved roofing contractor to allow works to commence on 4 February 2008.
- 1.2 Due to the ongoing risk to the health and safety of visitors and staff within the civic centre and with the probability of Government issuing a directive for Local Government review, it was considered necessary to seek approval to exercise urgent powers from The Leader of the Council and the Chairman of the Partnership and Efficiency Overview and Scrutiny Panel.
- 1.3 Members are recommended to endorse the action taken to use urgent business powers to secure delegated authority by the Director of Corporate Services to sign the contract to initiate required roof repairs.

2. CONSULTATION

- 2.1 The Chief Executive, Director of Corporate Services, Head of Corporate Finance, Head of Legal and Democratic Services, Capital Working Group, Procurement and Health and Safety teams have all been consulted throughout the tender process.

3. CORPORATE PLAN AND PRIORITIES

- 3.1 Customer Excellence is at the forefront of the Council's overall drive and ambition to achieve excellent status in the future. Access to services for customers is paramount in our efforts to achieve customer excellence and as such the Council must ensure that the civic centre is a safe environment from which services are delivered.

4. IMPLICATIONS

4.1 Financial Implications and Value for Money Statement

In 2005, the Council identified £200,000 for a modular extension to the civic centre to replace the obsolete portacabins currently used by employees. Initially this funding was redirected for a proposed customer service centre within the civic centre. However, due to local government review executive consider a report in November 2007, to put aside this project. As such the funds have been redirected to cover the costs of the roofing repairs following ongoing discussions at capital working group in 2007.

4.1.1 The tender process to appoint the approved contractor has met all requirements as stipulated within the Council's financial regulations.

4.1.2 Additional approval, to exercise urgent powers, was also provided by the Council's Section 151 Officer.

4.2 Legal Implications

4.2.1 The tendering process confirms to all requirements stipulated within the EC Public Contract regulations.

4.3 Personnel Implications

There are no direct personnel implications associated with this report.

4.4 Other Services

4.4.1 The purpose of the roof work is to ensure that the Council provides a safe environment for members, officers and visitors at the Civic Centre

4.5 Diversity

4.5.1 There are no direct diversity implications associated with this report.

4.6 Risk Implications

4.6.1 In the current environment, there are clear risks to the health and safety of those members, officers and visitors to areas of the civic centre affected by water ingress through the roof. It is imperative that the works are completed as soon as possible in order to alleviate such a risk.

4.7 Crime and Disorder Implications

There are no direct links to crime and disorder within this report.

4.8 Other Implications

None within this report

5. BACKGROUND, POSITION STATEMENT AND OPTION APPRAISAL

- 5.1 The carrying out of works to the Civic centre roof has been agreed through the capital Working Group. A tendering process in accord with all relevant procedures has been undertaken and a preferred contractor selected as a result. Work is due to start on 4th February. At a late stage concerns were expressed that if the contract for the repairs to was not signed then the issue could be unreasonably caught up by the LGR Direction. The roofing repairs are required for Health and Safety reasons and ought not to be delayed due to potential risks to health and life of people within the building.
- 5.2 Exercising urgent powers under section 4d subsection 4 of the Council's Constitution on this occasion was deemed appropriate for these reasons. Contract Standing Orders only allows Directors to sign contracts up to £100,000. The Roofing contract is in excess of £200,000.
- 5.3 The Constitution allows Urgent Business to be undertaken. In this case it is felt that the contract requires signing immediately and it is not possible to wait until the next Executive on 4th February. The use of Urgent powers is justified in these circumstances. Delegated responsibility for the Director of Corporate Services to sign the contract was required. To secure approval the Director of Corporate Services contacted the Chair of the relevant OSP, Cllr. David Holding by telephone on 17th January 2008. The position was fully explained as identified above. The Chair was advised that the consent of the Leader was also required and her views about the process were outlined. Cllr Holding fully supported the grant of Delegated powers to the Director of Corporate Services.
- 5.4 Following approval, the Director of Corporate Services immediately contacted the Leader by telephone and an explanation about the position was given. The Leader fully supported the request and agreed to grant delegated power to sign the contract. These delegated powers have been exercised and the contract was signed under common seal on 21st January 2008

6. RECOMMENDATIONS

- 1.4 Members are recommended to endorse the action taken to use urgent business powers to secure delegated authority by the Director of Corporate Services to sign the contract to initiate required roof repairs.

7. BACKGROUND PAPERS / DOCUMENTS REFERRED TO

- 7.1 Chester-le-Street Council's Constitution and Financial Regulations.
7.2 EC Public Contract Regulations
7.3 Capital Working Group minutes.

Ian Forster
Director of Corporate Services
Version 1.0 22 January 2008

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Chester-le-Street
District Council

Report to:	Executive
Date of Meeting:	4 February 2008
Report from:	Acting Head of Regeneration
Title of Report:	Sacriston Area Development Framework Update
Agenda Item Number:	9

1. Purpose and Summary

- 1.1 The purpose of this report is to provide Executive with an update and action plan on interventions identified as early priorities within the Sacriston Area Development Framework

2. Consultation

- 2.1 Consultation on the development of the ADF included:

- Regular updates to the Development Group that is in existence in the village;
- A stakeholder day in the village, at which a wide range of local people and community groups engaged in the process of development of the ADF;
- A presentation and discussion at a meeting of the Corporate Management Team;
- Briefings with the Leader of the Council, the Portfolio Holder for Regeneration & Strategic Planning, and the local members.

- 2.2 Consultation on the initial stages of the Heart of The Village delivery has included:

- Regular meetings with owners of land forming the Heart of the Village
- Regular updates to the Sacriston Development Group

3. Corporate plan and Priorities

3.1 The ADF is a comprehensive plan for the regeneration of the village, and so has an impact on a number of priorities, specifically including:

- Priority 2: Working in Partnership to deliver the Community Strategy – delivery of the ADF will make a contribution to the vision of the Strategy (a strong, sustainable and diverse economic base; inclusive communities; excellent communication networks; and an attractive and protective environment);
- Priority 4: Regenerating the District, through the development of a comprehensive regeneration plan for the second largest settlement in the District;
- Priority 5: Neighbourhood Management, through helping to create an improved environment and sustainable community in Sacriston;
- Priority 6: New ways of working in leisure, by providing a framework for the development of new leisure facilities in the village, such as the new community centre;
- Priority 7: Maximising Efficiencies, by ensuring that the District Council's own assets are used to the maximum effect in regenerating the village.

4. Implications

4.1 Financial Implications and Value for Money Statement

The financial implications arise from the need to pursue funding opportunities to enable delivery of a number of the early priorities to become a reality. There are a number of potential sources of funding for delivery including SHIP, Single Programme, and English Partnerships funding.

A funding SHIP windfall of £150k has been identified and approved by Executive for the delivery of a new village square.

4.2 Legal

There are no legal implications arising from the report.

4.3 Personnel

There are no personnel implications arising from the report. However, it will of course be important to ensure that in progressing the early priorities of the ADF (including bids for funding), that capacity implications are recognised and that where necessary resources to enable delivery of the early priorities are secured.

4.4 Other Services

All chief officers have been consulted in the development of the ADF, and comments made have been appropriately reflected in the ADF.

4.5 Diversity

The delivery of the ADF, including early priorities will help to develop a more diverse and sustainable community in the village. In the wider context of the ADF for example, by ensuring the development of a housing mix that will better meet the future needs and potential of the village, and through the development of an enhanced retail offer and environmental and community facilities that will attract new visitors and residents to the village, the promotion of diversity will be increased within the village.

4.6 Risk

The main strategic risk is officer delivery capacity and the funding necessary to deliver all early interventions. While there are a number of opportunities to attract funding to bridge this gap, clearly the success of these bids cannot be guaranteed.

A risk around the overall delivery of the Heart of Village exists where land owners may, at this early stage of discussions, decide to develop sites in isolation.

4.7 Crime and Disorder

The regeneration of Sacriston, with appropriate development, will provide a more attractive environment, and improved community facilities, and as such, will make a contribution to tackling crime and the fear of crime in the village.

4.8 Data Quality

Every care has been taken in the development of this report to ensure that the information and data used in its preparation and the appendices attached are accurate, timely, consistent and comprehensive. The council's Data Quality Policy has been complied with in producing this report.

4.9 Other Implications

There are no other implications arising from the report.

5. Background ,Position Statement and Option Appraisal

- 5.1 An Area Development Framework (ADF) has been developed, and approved by Executive (August 2007) for the village of Sacriston. The ADF is a comprehensive regeneration plan for the village, and it sets out, in detail, recommendations for a programme of activity to regenerate the village, with recommendations on the priorities and phasing for each area of the village. The ADF is designed to provide a strategy for regeneration of the village, and will be the subject of bids for funding from external sources (such as SHIP, Single Programme, and potentially EP funding) as appropriate.
- 5.2 Following approval of the ADF an action plan (Appendix A) has been developed to assist in the delivery of the future regeneration aims of Sacriston and as a focus for early delivery priorities. For example, the building of a new community centre.
- 5.3 Work is already underway to progress some of the aims deliverable as early priorities. In particular, following a 150k SHIP windfall a village square/Heart of the Village working group consisting of officers within the Regeneration Team, has been set up to ensure that the project can be delivered on time and within budget. A number of meetings have taken place with owners of land forming the Heart of the Village and initial early indications are that a joint disposal, to provide for a mix of retail and residential could be pursued. For clarification a plan is attached at Appendix B, showing the proposed location of the village square and details of the various parties land ownership.
- 5.4 The Sacriston Development Group has been appraised on the Heart of the Village progress and their input has been requested regarding the development of the village square and the future of the war memorial, currently located as indicated on the plan at Appendix B. This could for example involve the memorial remaining in its current position with improved environmental surroundings or being relocated to the village

square. A meeting with the Royal British Legion is in the process of being set up, the aim of this meeting is to ensure that the possible relocation of the memorial is dealt with as sensitively as possible.

- 5.5 The building of the new community centre is well under way and is due for completion in Spring 2008 and funding for phase of the development is being sought by colleagues in Leisure Services through Sport England.

6. Recommendations

- 6.1 That the Executive approve the action plan and early delivery priorities contained with the plan and
- 6.2 That the Executive notes the early delivery plan progress.

AUTHOR NAME	Leila Dawson Acting Head of Regeneration
DATE OF REPORT	January 2008
VERSION NUMBER	1.0
AUTHOR CONTACT	(0191) 3872233 or leiladawson@chester-le-street.gov.uk

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SACRISTON AREA DEVELOPMENT FRAMEWORK

1) VILLAGE HEART - EARLY PRIORITIES 2008/09

Action Point	Actions	Est cost (£000s)	Proposed delivery source	Delivery timetable	Comments and outcomes
Action point 1	<ul style="list-style-type: none"> ■ New community centre 	900	SHIP Various	Spring 2008	Funding in place and work underway. A modern, well used community facility. Project is on target for completion – funding been sought for phase 2 of the development with leisure services through Sport England
Action point 2	<ul style="list-style-type: none"> ■ Development of new village square 	150	SHIP	Spring 2009	Funding in place and work underway.
Action point 3	<ul style="list-style-type: none"> ■ Develop play park 	50		Subject to bidding	Result of bid not known until new financial year

Action Point	Actions	Est cost (£000s)	Proposed delivery source	Delivery timetable	Comments and outcomes
Action point 4	<ul style="list-style-type: none"> Front Street (West) Site assembly 	457	Single programme/SHIP	Subject to bidding	2008 Result of bid not known until new financial year 2008
Action point 5	<ul style="list-style-type: none"> Enhanced retail facilities 	95	Single programme	Subject to bidding	Result of bid not known until new financial year 2008

2) SOUTHERN AREA - EARLY PRIORITIES 2008/09

Action Point	Actions	Est cost (£000s)	Proposed delivery source	Delivery timetable	Comments and outcomes
Action point 6	<ul style="list-style-type: none"> Disposal of land at Mafeking Terrace in CDC ownership 	Capital receipt	N/A	Autumn 08	Offer accepted. Purchaser in process of

Action point 7	■ Safe routes to school	357	?	Subject to bidding	Result of bid not known until 2009
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3) EASTERN AREA - EARLY PRIORITIES 2008/09

Action Point	Actions	Est cost (£000s)	Proposed delivery source	Delivery timetable	Comments and outcomes
Action point 8	■ Redevelopment of co operative workshops for training	644	Single programme	Subject to bidding	Result of bid not known until new financial year 2008

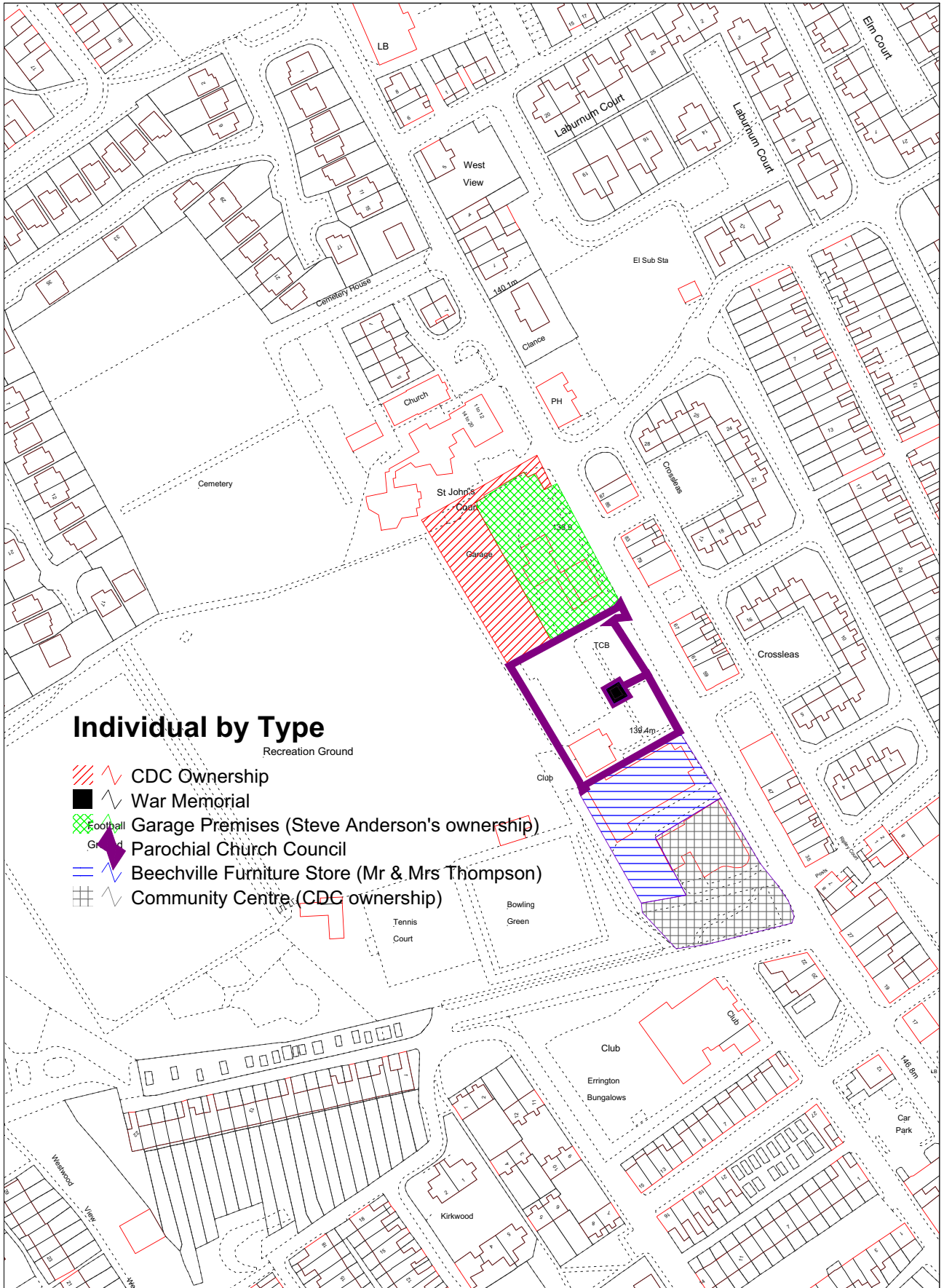
4) VILLAGE HEART – MEDIUM PRIORITIES 2009/10

Action Point	Actions	Est cost (£000s)	Proposed delivery source	Delivery timetable	Comments and outcomes
Action point 9	■ Develop Front Street (West) assembled site	TBC	Single programme	Subject to bidding	Result of bid not known until new financial year

Action point 10	<ul style="list-style-type: none"> ■ Front Street resurfacing and upgrade 	1160	SHIP/ Capital and DCC	Subject to bidding/ca pital receipts	2008 Result of bid not known until new financial year 2008
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5) EASTERN AREA – MEDIUM PRIORITIES 2009/10

Action Point	Actions	Est cost (£000s)	Proposed delivery source	Delivery timetable	Comments and outcomes
Action point 11	<ul style="list-style-type: none"> ■ Development of John Street area 	-612	capital	Autumn 09	Subject to LGR



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